20th March 2018

Dear parents,

**School lunch changes from week beginning Monday 16th April**

This letter is to inform you that we have decided to change the company who supply our school lunches. This will take place from the week beginning 16 April. The lunches will be of the same quality and your children should not even notice the changeover.

We are going back to The Kids Packed Lunch Company who have supplied lunches to us before. This change gives you the opportunity to order a hot jacket potato with the choice of 4 different fillings twice a week in addition to the sandwiches supplied the rest of the week.

This will be completely optional and you may take up this offer for as many days as you wish. You must however have placed your order by the relevant deadline which is 9 am on Friday morning prior to the week of commencement.

For KS1 children these will be supplied free as part of the universal free school meals entitlement. Meals will also be available for KS2 children at a cost of £2.75 per meal plus 40p for drinks if required.

**An order form for each child, both KS1 and KS2 will need to be filled in with their options** and payment sent in (payment for KS2 only). You have the option of paying by bank transfer or cheque but it must be paid when you place your order. If possible, we suggest you send in your order up to the last day on the form to save any confusion. You can also send your order via email.

If your child has a specific food intolerance or allergy or would prefer a sandwich without butter you will need to complete an additional form listing your child’s additional requirements. You can of course still send your child in with their own packed lunch if preferred.

If you need any additional information please call the school office or The Kids Packed Lunch Company on 01628 475941 or email them at [yummy@kidspackedlunch.co.uk](mailto:yummy@kidspackedlunch.co.uk)

Kind regards

Jenny Coyle

School Secretary